

**CONSTITUTION OF THE
EGANVILLE & DISTRICT SPORTSMAN'S CLUB
(Amended November 20, 2018)**

ARTICLE I

The name of this club shall be "THE EGANVILLE & DISTRICT SPORTSMAN'S CLUB" hereinafter referred to as the club.

Aims and Objectives:

- a) to promote conservation and preservation of our natural resources.
- b) to support programmes which will ensure continued improvement and creation of scenic, recreational facilities while maintaining the hunting and fishing heritage.
- c) to maintain a study of local wildlife, resources and habitat pertaining to such wildlife, with the object of maintaining a continuance of habitat improvement.
- d) to support and recommend programmes which are directed towards the implementation of sound practical measures of conservation.
- e) to initiate programmes whereby citizens may be educated in the proper use of firearms and to the dividends which may be realized through the practice of good conservation.
- f) to promote and initiate educational programmes which will instill within the general public the urgency and need for applied conservation and sportsmanship.
- g) to leave to our heirs a legacy embracing a plenteous offering of wildlife, unpolluted waters, green forestry, and all this in abundance, permitting them to enjoy the diversified pleasures of the great outdoors.
- h) to encourage the increase of lawful shooting sports.
- i) each member is responsible for their own actions and that of their guests.

ARTICLE II

Membership

Membership Qualifications:

- a) all members shall abide by the rules and regulations as set by the club.
- b) all members shall pay annual dues as may be prescribed from time to time by the executive. Such annual dues will be given approval at a general meeting of the club.
- c) new members requesting permission to use restricted fire arms at the range on their own
 - i) all new members requesting permission to use restricted fire arms at the range on their own shall complete the necessary training course and demonstrate acceptable safety practices under live-fire conditions through a minimum of 4 hours to a maximum of 16 hours of hand gun shooting, at the discretion and under the direct supervision of a member with an authorization to transport, before application is made.
 - ii) new members active at another club with restricted fire arms at the discretion and under the direct supervision of the hand gun chairperson, may bypass part i), but must successfully challenge the training course test and demonstrate acceptable safety practices under live-fire conditions, before application is made.

d) all handgun members shall attend the range on at least five occasions per year to shoot, to maintain permission to use restricted fire arms at the range on their own

Membership Classification:

Individual Member:

- a) a person of at least 18 years of age of good moral character, who has completed the probationary period of three months.
- b) individual members that join after December 2003 must live in the Eganville and district area of Renfrew County to have all voting privileges and to hold executive positions. This area is defined as that part of Renfrew county lying south of Algonquin park, west of the Ottawa river and north of, but including, Arnprior. This restriction will also apply to family members over the age of 18. Persons outside the described area will be full individual members with voting rights and can hold executive positions after three consecutive year of membership in good standing.
- c) individual members have all voting privileges and can hold executive positions.
- d) have full access to club equipment and facilities.

Family Members:

- a) are members of the immediate family.
- b) children under 18 years of age are junior members.
- c) there are two votes per family membership to be used by individuals over 18 years of age.
- d) the individuals with the vote can hold executive positions and have full access to club equipment and facilities.

Probationary Membership:

- a) all new individual members shall be probationary members for a period not exceeding three months. At the termination of the three months probationary period they may be approved as ordinary members by the executive committee.
- b) probationary members shall be sponsored or recommended by a club member.
- c) probationary members cannot hold office or vote.
- d) probationary members must attend at least one general meeting during their probationary period.

Junior Members:

- a) open to a person under the age of 18 who are sponsored and directly supervised by a regular member.
- b) junior members must successfully complete a fire arms safety course.
- c) junior members cannot hold office or vote.

ARTICLE III

Executive:

- a) the executive is elected by a simple majority of the membership at the September general meeting.
- b) the past president position is not a elected post.
- c) shall serve a 1 year term or until replaced.
- d) shall make decisions for the day to day matters relating to the club business.
- e) shall make appointments to fill vacancies on the executive or board of directors.
- f) shall give the president, secretary and treasurer the power to sign for financial expenditures for the club

g) will attend all meetings and if missing 3 consecutive meetings without satisfactory explanation may be removed from office by a 2/3 vote of the remaining executive, after approval by the general membership.

The Executive Committee of the Club:

The executive committee will be comprised of a president, vice-president, secretary, treasurer, past president and 4 directors.

President:

- a) is the chief executive officer of the club
- b) shall preside over all club and executive meetings and sit on all executive committees. c) shall call all meetings as required.
- d) shall be responsible for the proper functioning of the club in the day to day operations.

Vice-president:

- a) shall act as president in his absence or as directed by the president.
- b) shall perform such duties as assigned by the executive and president.

Secretary:

- a) shall record the proceedings of all club meetings and is responsible for its safekeeping. The minutes may be stored in an electronic format, provided that the minutes can be reproduced on short notice, and copy of the minutes will be signed by both the secretary and the chair of the meeting and stored at the club house.
- b) shall be responsible for club correspondence.
- c) shall ensure that proper notice is given for all meetings and other club functions.

Treasurer:

- a) is responsible for the collection of all money owed the club.
- b) is in charge of the clubs general finances and will present a monthly financial statement to the membership.
- c) will insure that all checks are signed by two of the signing authorities; treasurer, secretary or president.
- d) shall administer payment of all expenses as approved by the club executive.

Past president:

The Past president is to assist the executive in smooth transaction of power and to carry out duties assign to him by the executive.

Directors:

- a) shall perform duties assign to them by the executive or president.
- b) shall attend all meetings of executive as called by president.

ARTICLE IV

Meetings:

The club year will run from February 1 to January 31.

Election of Executive and Directors:

- a) elections of club executive and directors, for the next club year, will be held during the September general meeting
- b) for the elections, a quorum will be 3 executive members and 10 regular members.

The Annual General Meeting:

- a) shall be the third Tuesday of January.
- b) the annual financial report will be audited by one executive member, two voting general members and the treasurer, signed and presented to the membership.
- c) receive all reports outstanding from directors and club officers.
- d) in order that the club remain affiliated with the Ontario federation of anglers and hunters a vote must be taken and passed by a majority of the present membership.
- e) all other business brought forward by executive, directors or general membership shall be considered.
- f) a quorum will be 3 executive members and 10 general members.

All other General Meetings:

- a) shall be held the third Tuesday of each month.
- b) called by president of club if required.
- c) called by president if requested in writing by 10 general members in good standing.
- d) a quorum will be 2 executive members and 7 general members.

Executive Meetings:

- a) shall be called by the president.
- b) there will be at least 4 executive meetings per year with the first one to be held after the annual general meeting to discuss;
 - 1. Club fees for annual membership, targets, range and any other fee rates.
 - 2. Empowerment of the president, secretary and treasurer with signing authority for the club.
 - 3. Appoint membership chairperson and any other chairpersons that are needed.
 - 4. All other general club business and membership concerns.
 - 5. Notification of change of executive will be given to consumer and corporate affairs, chief provincial fire arms office, Ontario federation of anglers and hunters, Canadian Shooting Sports Association, banks and any other organizations that require that information.

ARTICLE V

Amendments to Constitution or Bylaws:

- a) amendments must be presented to the executive in writing thirty days before a general meeting, by members with full voting privileges.
- b) amendments must be supplied to all members prior to the meeting that it will be voted on.
- c) proposed amendments require a majority vote in the affirmative by members present to become effective.
- d) approved amendments to the constitution will be reported immediately to the Provincial Secretary of Ontario.

ARTICLE VI

Bylaws:

- a) the rules contained in Roberts "Rules of Order" shall govern the club in all cases to which they are applicable and in which they are not inconsistent with the rules of order of the club.
- b) all members must pay their dues at the prescribed time to maintain club privileges. A membership cards will be provided.
- c) club members must provide the executive with all licence or permit numbers as dictated by law.
- d) the executive, range safety officer and training officer shall develop range safety rules for each shooting discipline and shall post them at that location.
- e) the club shall purchase liability insurance to cover the members and guests at the range.

Guests:

- a) only full members in good standing may introduce guests to the club range.
- b) the member is responsible for the conduct and safety of his/her guest.
- c) no member may introduce more than 2 guests at one time for regular shoots, this does not include special events or training.
- d) all guests shall have a valid firearms licence or remain under the immediate supervision of a club member, possessing a valid firearms licence, while in possession of a firearm.
- e) no guest may attend the range facilities more than 6 times a year without becoming a member.

Use of Club Range:

- a) no person shall attend the range or discharge a firearm while apparently under the influence of alcohol or drugs.
- b) alcohol shall not be consumed by any shooter or guest
- c) junior members must be supervised by a regular member over the age of 18 at all times.
- d) appropriate flags or signs will indicate the range is active.
- e) any time that there is more than one person at the range, one must sign in as a range officer
- f) the range officer must be obeyed at all times while on the range or membership in the club can be terminated.
- g) ear protection is mandatory for all at the range firing line eye protection is also mandatory for all shooters.
- h) no person shall be permitted forward of the firing line without the express permission of the range officer and only after a cease-fire has been called, and all firearms have been declared safe. No shooter shall approach a shooting bench or handle a firearm during a cease fire.
- i) any person may call a cease-fire at any time if they observe an unsafe condition.
- j) in the event of a misfire the shooter shall keep the muzzle of the firearm pointed downrange for 60 seconds prior to clearing the firearm, or as directed by the range officer.
- k) any person who deliberately fails to handle and or discharge firearms in a safe manner shall be removed from the range property immediately. Subsequent violations may result in suspension of range privileges or termination of his/her club membership.
- l) all members and guests must sign in the range book when arriving at the range.

Range Safety Rules Outdoor Pistol and Rifle

1. Ranges are for use by members and invited guests only, except for those events that are open to the public. Members shall be responsible for ensuring that their guests are aware of the range rules and supervise their actions.
2. When more than one member is on the range, those present shall appoint a range officer. The range officer shall be responsible for setting warning signs and shooting activities at the firing line and shall give the commands to "commence fire" and "cease fire".

3. The range officer shall also be responsible for ensuring that all firearms are unloaded during a cease fire , and that no firearms are handled while any person is down range.
4. All restricted/prohibited firearms shall be transported to the range unloaded, rendered inoperable by a secure locking device, and contained in a locked container that cannot readily be opened.
5. Coming to and from the fire line, firearms are to be unloaded and completely clear of ammunition. Fire arms should not be prepared for fire except at the firing line.
6. All firearms placed on the firing line bench shall have actions open until ready to fire.
7. Any firearm requiring maintenance shall be removed from the fire line to a designated safe area. No live ammunition in this area.
8. Keep the muzzle direction downrange or under your control
9. Keep the action of the firearm open at all times except when actually shooting, or as directed by the range officer.
10. Shoot only proper targets that have been approved by the club. Not at material that may cause dangerous debris or ricochets.
11. Targets must be set so that the backstop will catch the bullets.
12. All shooters must wear eye and ear protection at the firing line. Spectators must wear protection as prescribed by the range officer.
13. Do not allow horseplay, careless handling of firearms or any other distraction while shooting is in progress.
14. No person impaired by alcohol or drugs shall be permitted to handle or discharge firearms on the club property.
15. All members and guest must sign in the range book and mark R.O. next to the range officers name.
16. Shooters must clean up brass and targets and are responsible for range condition.
17. Any member that has a dispute with the range officer will have fifteen days to submit a written protest to the executive.

Safety Rules Trap

1. Assume every firearm is loaded until you prove it safe.
2. The action of the firearm must remain open at all times until it is your turn to shoot.
3. Do not load the firearm until you are on the shooting pad.
4. Control the muzzle at all times, point down range when loading.
5. In case of a misfire, control the muzzle down range and wait 60 seconds prior to removing the shell.
6. Do not load any shells larger than 12 ga 3¹/₄ dram, or shot size larger than 7¹/₂.
7. Do not walk into the field to retrieve spent hulls while others are preparing to shoot.
8. Do not walk in front of the trap house while thrower is in operation.
9. Always wear proper eye and ear protection while shooting or acting as a spectator or officer.
10. Do not distract others in any way while they are preparing to shoot.
11. Obey all range commands that are given by the range officer or designate.
12. Do not shoot lead loads near the water.
13. All members and guest must sign in the range book and mark R.O. next to the range officers name.
14. Range officer is responsible to set up the warning signs.
15. Shooters are responsible to clean up birds, hulls and trap house.
16. Any member that has a dispute with the range officer will have fifteen days to submit a written appeal to the executive.

SPORTSMAN'S CLUB
P.O. BOX 543
EGANVILLE, ON, CANADA K0J
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Established 1978
Incorporated 1995